

APPLICATION FOR RE- ENROLMENT FORM



Important Information for Students

This application must be submitted to studentservices@aiwt.edu.au with relevant documents attached.

Processing Time:

Processing time is three (3) working days email receipt.

Section A – Personal Details	
AIWT Student ID Number	
Family Name:	Given Name:
Address:	Email:
Section B – Re-Enrolment Details	
Student Type <input type="checkbox"/> Student Visa Student (International) <input type="checkbox"/> Domestic Full Fee-Paying Student <input type="checkbox"/> Domestic Trainee Domestic PIT Funded Student	Trainer to complete: Reason for RE-Enrolment
Re-enrol into the following: <input type="checkbox"/> UoC/s <input type="checkbox"/> Full Qualification \$ value for the identified Units \$ _____	List the full UoC code/s
Section C – Student Declaration	
I understand and acknowledge that: <input type="checkbox"/> There is a Re-enrolment fee in addition to my original Letter of Offer <input type="checkbox"/> Student on a Student Visa: This Re-Enrolment is a variation of my original CoE and AIWT must issue a new CoE with the extended Course End Date which may affect my Student Visa. <input type="checkbox"/> If I am under 18 of age, my legal guardian must sign this form.	
Student Signature: _____ Date: _____	
Legal Guardian Signature: _____ Date: _____	

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OFFICE USE ONLY – Assessment of Application		
Application has been submitted complete with relevant evidence	Yes/ No	Officer
Re-Enrolment has been entered into SMS	Yes/ No	Officer
Re-Enrolment has been invoiced by accounts and is paid If not, Payment Plan is in place	Yes/ No	Officer
If Student Visa holder: <input type="checkbox"/> CoE has been extended on Prisms	Yes/ No	Officer
Confirmation of Re-enrolment has been sent to student	Yes/No	Officer
Course Coordinator and Trainer has been informed	Yes/No	Officer

Special Notes: