

# Final Assessment Record & Issuing of Qualification



<b>Name of student</b>		<b>Student number (ID)</b>	
<b>Assessor Name</b>		<b>Date of completion</b>	
<b>Qualification Code</b>	CHC33015	<b>Qualification Name</b>	Certificate III in Individual Support

### Evidence summary Instructions:

- Assessor:** You are responsible to review all assessment evidence collected for each UoC as listed on the unit result sheet. All assessment documents must be uploaded on MOODLE or Power Pro. Ensure you indicate if a unit has been a **CREDIT TRANSFER (CT)** or achieved through **RPL**. In the event a candidate has been deemed **NYC** in one or more units, ensure written feedback has been provided to the candidate and the candidate is aware to receive a SoA or re-enrol into the relevant unit/s. If a TP has occurred and they are changes to our standard delivery, ensure you seek guidance from the compliance team.
- Quality check by Compliance team:** Each unit must be checked against the listed assessment method listed on the URS and the student file must be checked and approved before the issuing of the of qualification is approved. This process must be completed within 30 calendar days of the learner being assessed as meeting the requirements.

Code	Unit Name	C	NYC	CT	Notes
CHCCCS015	Provide individualised support				
CHCCCS023	Support independence and well being				
CHCCOM005	Communicate and work in health or community services				
CHCDIV001	Work with diverse people				
CHCLEG001	Work legally and ethically				
HLTWHS002	Follow safe work practices for direct client care				
CHCAGE001	Facilitate the empowerment of older people				
CHCAGE005	Provide support to people living with dementia				
CHCCCS011	Meet personal support needs				
CHCCCS025	Support relationships with carers and families				
CHCHCS001	Provide home and community support services				

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HLTINF006	Apply basic principles and practices of infection prevention and control				
HLTAAP001	Recognise healthy body systems				

**Assessor to complete:**

- I have completed and checked that all assessments are uploaded for each UoC on MOODLE or if applicable on PowerPro.
- The candidate has been informed of the outcome and if partial completion of a qualification due to NYC units, the candidate has been informed in writing of future options to complete further requirements.

Assessor signature: \_\_\_\_\_

Date: \_\_\_\_\_

**The candidate has fulfilled the requirements to be issued a:**

- Statement of Attainment in partial completion of the Qualification
- Full qualification and Record of Result

QA & Administration	Officer	Completion Date
Assessments have been checked against each URS and a full student file check has been completed		
All fees are paid in full, if not student has been informed		
Qualification/ SoA has been issued and student notified		
AQTF Survey has been completed		