

INSTRUCTIONS TO USE THIS FORM -

It is a student's responsibility to inform AIWT within 7 days if a student's personal details have changed. This could be a change of place of residence, a change of a name due to marriage or a change in Visa Class. Student must provide ID and relevant evidence if applicable.

AIWT is committed to protect and keep all student information collected secure. All handling of data will occur in accordance with the Privacy Act 1988. Therefore, all requests for student records must be approved by the student. All requests must be accompanied by a copy of ID for the individual in order to verify their identification and acceptance of the below form.

Section A - Student Details							
AIWT Student ID Number	2	0	1	0			
Family Name				Given Name			
Phone contact				Email			
Address				Suburb		Post Code	
Section B - New Details							
What has changed: <input type="checkbox"/> Name: <input type="checkbox"/> Residence address: <input type="checkbox"/> Visa:				New Details if not provided above:			
Evidence supplied is attached (list):							
Section E - Declaration by student							
<input type="checkbox"/> I declare that the information provided by me is true and correct. <input type="checkbox"/> I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application may delay the processing of my application. <input type="checkbox"/> If I am under 18 years of age, my legal guardian must sign this form.							
Student Signature: _____				Date: _____			
Legal Guardian Signature: _____				Date: _____			

Submission has been made

- In person by student 2/19 Kent Way, Malaga WA 6090
- By Mail PO Box 3425 Malaga WA 6090
- Email: studentservices@aiwt.edu.au
- Date received by Student Services

OFFICE USE ONLY

Assessment of Application

Application has been submitted and processed

Date

Officer

Details have been updated in SMS and relevant stakeholders have been informed including accounts. (MYOB)

Yes/ No

Officer